
Daily Scrum Meeting Minutes (Day 9)

Attendees: Christian Mendez, Haruki Horiuchi, Serkens Delice, Ashley Agbonkhese, Ajani Cole

Start time: 8:00 pm

End time: 9:00pm

Christian Mendez

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Took time to plan ahead documentation for architecture and use cases of the project, as well as counter search on extra datasets that might be usable.
- **What is planned to be done until the next scrum meeting?**
 - Continue to do the same, since research is time consuming due to ensuring dataset accuracy and reliability.
- **What are the hurdles?**
 - Time management and team meetings.

Haruki Horiuchi

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Continued reviewing and comparing tools identified earlier, focusing more on their practical use cases and limitations. Also began outlining how the selected options might fit into our project workflow.
- **What is planned to be done until the next scrum meeting?**
 - Finalize a shortlist of the most suitable tools and start looking into basic implementation steps or integration requirements.
- **What are the hurdles?**
 - None.

Serkens Delice

- **How many hours did I work since the last meeting?**
 - 3 hours

- **What was done since the last scrum meeting?**
- I collaborated with the team and exchanged ideas on how the Student Translator will function and be implemented, while also working on finalizing the overall project concept
- ○ **What is planned to be done until the next scrum meeting?**
 - Before the next scrum meeting, I will move from planning into execution by starting to implement the discussed ideas. I will also focus on clearly defining and organizing the system's core features to establish a strong foundation for development.
- **What are the hurdles?**
 - None.

Ashley Agbonkhese

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Review of Sprint 2 objectives and goals. Finalizing the goals to focus on implementing in this sprint.
- **What is planned to be done until the next scrum meeting?**
 - Brainstorm specifics of how translation would work.
- **What are the hurdles?**
 - None at the moment.

Ajani Cole

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Review the upcoming spring goals.
- **What is planned to be done until the next scrum meeting?**
 - Brainstorm ways to implement out project ideas
- **What are the hurdles?**
 - None